

# MANCHESTER COMMUNITY COLLEGE

## OFFICE OF THE REGISTRAR

### DROP/ADD FORM

I understand by registering for courses at MCC, I am financially obligated for ALL costs related to the registered course(s). Upon a drop or withdrawal, I understand that I will be responsible for all charges as noted in the student catalog and handbook. I further understand that if I do not make payment in full, my account may be reported to the credit bureau and/or turned over to an outside collection agency. I also understand that I will be responsible for the costs of the outside collection agency, any legal fees, and any bounced check fees under RSA 6:11, which will add significant costs to my account balance.

Name: \_\_\_\_\_ Signature: \_\_\_\_\_  
(Please print)

Student ID #: \_\_\_\_\_ Major: \_\_\_\_\_

#### **DROP:**

CRN#	COURSE #	COURSE TITLE	INSTRUCTOR SIGNATURE	GRADES (WP,WF,W)

#### **ADD:**

CRN#	COURSE #	COURSE TITLE	INSTRUCTOR SIGNATURE

Comments/Reasons for dropping: \_\_\_\_\_

Advisor's Signature: \_\_\_\_\_

Registrar's Office: \_\_\_\_\_ Date: \_\_\_\_\_

White – Registrar

Yellow – Financial Aid

Pink – Student